




## Risk Assessment – Local Park

### Education and Care Services National Regulations

- **Regulation 100** - Risk Assessment must be conducted before excursion
- **Regulation 101** - Conduct of risk assessment for excursion

### National Quality Standards – Operational Requirements 2.14 Excursions

<b>Identified Activity:</b> Local Park Visits		<b>Location:</b> Within the vicinity of the centre		<b>Who may be at risk:</b> The staff, the children and families																																															
<b>Identify hazards, risks and rate the risks</b> 1. Divide the activity into tasks 2. Identify the hazards and associated risks for each task 3. Determine a risk rating using the Risk Rating Matrix 4. List control measures to minimise risk rating		<table border="1"> <thead> <tr> <th colspan="2"></th> <th colspan="5">IMPACT</th> </tr> <tr> <th colspan="2"></th> <th>Insignificant</th> <th>Minor</th> <th>Moderate</th> <th>Major</th> <th>Severe</th> </tr> </thead> <tbody> <tr> <th rowspan="5">LIKELIHOOD</th> <th>Almost certain</th> <td>Medium</td> <td>High</td> <td>High</td> <td>Very high</td> <td>Very high</td> </tr> <tr> <th>Likely</th> <td>Medium</td> <td>Medium</td> <td>High</td> <td>High</td> <td>Very high</td> </tr> <tr> <th>Possible</th> <td>Low</td> <td>Medium</td> <td>High</td> <td>High</td> <td>Very high</td> </tr> <tr> <th>Unlikely</th> <td>Low</td> <td>Low</td> <td>Medium</td> <td>Medium</td> <td>High</td> </tr> <tr> <th>Rare</th> <td>Low</td> <td>Low</td> <td>Medium</td> <td>Medium</td> <td>Medium</td> </tr> </tbody> </table>							IMPACT							Insignificant	Minor	Moderate	Major	Severe	LIKELIHOOD	Almost certain	Medium	High	High	Very high	Very high	Likely	Medium	Medium	High	High	Very high	Possible	Low	Medium	High	High	Very high	Unlikely	Low	Low	Medium	Medium	High	Rare	Low	Low	Medium	Medium	Medium
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<b>Walking from the centre to the park</b>	<ul style="list-style-type: none"> <li>• Children running in the car park</li> <li>• Children being hit by a car</li> </ul>	<b>Possible</b>	<b>Major</b>	<b>High</b>	<ul style="list-style-type: none"> <li>• Discuss road safety before leaving the school</li> <li>• Remain on pedestrian pathways and crossings at all times.</li> <li>• Ensure one staff member is leading the group and the other is following behind the children</li> </ul>																																														
<b>Sports &amp; Picnics in the Park</b>	<ul style="list-style-type: none"> <li>• Children running onto the road</li> <li>• Child becoming lost in the park</li> </ul>	<b>Possible</b>	<b>Major</b>	<b>High</b>	<ul style="list-style-type: none"> <li>• Higher staff to child ratio whilst in the park</li> <li>• Head count taken on a regular basis and before and after returning from the park</li> </ul>																																														
<b>Completed by:</b> Athena Cotis		<b>Date:</b> 25/6/2018																																																	
<b>Signature:</b> 																																																			
<b>Reviewed by:</b>		<b>Date:</b>																																																	
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